

# *Planning Your Funeral or Memorial Service at Plymouth Congregational UCC in Ft. Collins*

The purpose of this form is to record your preferences for arrangements at the time of your death. Simply print it out, answer the questions according to your wishes, and give a copy to the church office. (You can also ask the church office for a paper copy instead of printing out your own.) Once you've filed a copy in the office, you can update it any time in the future.

This information will be considered confidential, and will be kept at Plymouth until the time of your death, when it will be shared with family members to help them act on your wishes.

If you want your funeral in Ft. Collins, we encourage you to consider using our church building the funeral or memorial service, or any other arrangements you might prefer.

The ministers are available to discuss any concerns you may have.

---

## ***Section 1: Personal Information***

Full name:

---

Address:

---

Phone:

---

Birthplace:

Date of Birth:

---

Single     Married or Partnered     Divorced     Widowed

Partner's or spouse's full name:

---

Marriage date:

---

Former spouse's full name:

---

Occupation:

---

How long?

---

Previous jobs:

---

You came to this area from where?

---

You've lived here since what year?

---

Your education (last grade completed, schools attended, etc.):

---

---

Your children, including names, address, and phone:

---

---

---

Address and phone number of your parents, if living:

---

Your brothers and sisters, including their names, address, and phone:

---

---

---

---

When I die, please notify the following (in addition to my family members):

---

---

---

My fraternal & social memberships:

---

---

My doctor:

---

My attorney:

---

Location of my will:

---

Executor of my will:

---

Location of insurance policies and other valuable papers:

---

Other information:

---

---

---

***Section 2: Funeral, Memorial Service & Burial Information***

Funeral home preference, if any:

---

Are there specific plans on file at the funeral home?  yes  no

I have included Plymouth in my will or estate plans.

Memorial gifts should be sent where?

Plymouth Congregational UCC Endowment Fund (invested in perpetuity)  
fund preference:

general endowment (distributed among the funds listed below)

or select one or more of the fund listed below

wider mission of the UCC

community service and outreach

infrastructure improvements

Christian education

Worship, music, and art

Plymouth Congregational Memorial Fund (to be used in the short term)

other organization(s):

---

Do you want an autopsy performed at the time of your death?

yes     no

Do you wish your body to be embalmed?

yes     no

Do you wish your body to be cremated?

yes     no

Do you wish to have your ashes scattered in Plymouth's memorial garden?

yes     no

If interment is not at Plymouth, cemetery preference and plot number, if you have one:

---

Other instructions and comments (clothing, eyeglasses, etc.):

---

---

### ***Section 3: Funeral or Memorial Service Preferences***

If you would like to have a visitation, where would you like it to occur:

at  Plymouth or at  the funeral home?  No public visitation

Do you prefer

a memorial service after your remains have been buried or interred or

a funeral service followed by the burial or interment?

Would you like a fellowship meal or reception at the church?

yes     no

These scriptures are meaningful to me:

---

These hymns are some of my favorites:

---

If possible, I would like special music (list hymns and soloists):

---

If possible, I would like the following people to assist in the services:

---

---

Pallbearers:

---

---

---

Other preferences or requests for my memorial or funeral service:

---

We encourage you to speak with your family about the preferences you have for your funeral or memorial service, so that they know what you would like.

I  have  have not spoken with my family members about my preferences.

My signature:

Today's date:

---